

Goshen Township 2014 Re-Organizational Meeting

January 4, 2016

Present: Robert McCracken Todd Beeson
 Roger Heineman Tom Knoedler

Mr. McCracken opened the 2016 Re-organizational meeting at 6:30pm.

Chairman McCracken moved, seconded by Beeson, to go into executive session to discuss reorganizational issues. All voted YES.

Upon returning from executive session at 8:00pm, Bob turned the meeting over to the Fiscal Officer, who opened nominations for 2016 Chairman.

2016-01 Trustee Chairman

Nominations were opened for Chairman. Mr. Beeson moved, seconded by Mr. Heineman, to nominate Mr. McCracken as Chairman. Beeson and Heineman voted YES, McCracken abstained. Mr. McCracken was declared Chairman for the Year 2016.

At this point, the Fiscal Officer turned the meeting over to the Chairman.

2016-02 Vice-Chairman

Nominations were opened for Vice-Chairman. Mr. Beeson moved, seconded by Mr. McCracken, to nominate Mr. Heineman for the office of Vice-Chairman of the Board of Trustees for the Year 2016. Beeson and McCracken voted YES. Mr. Heineman abstained. Mr. Heineman was declared Vice-Chairman for the Year 2016.

2016-03 Salaries for Trustees / Fiscal Officer

The Trustees and the Fiscal Officer will be paid according to State Statutes, the amount set by the State Auditor for the budget range of the township's General Fund operating budget.

A new position, Administrative Support Staff (part-time secretary) will be paid \$10.00/hr.

2016-04 Monthly Meetings

Regular township meetings will be held on the 2nd Monday of each month at 7:00pm at the Township Administration building. Payroll is bi-weekly, done electronically, and approved at regular meetings. Special meetings will be scheduled as needed.

2016-05 Holidays, Vacations, Sick Time, Bereavement, Jury Duty

Holidays, Vacations, Sick Time, Bereavement & Jury pay will be paid as noted in the department policy manuals. Employees are allowed to carry-over a maximum of two vacation days or 2 holidays into the next calendar year. Employee policy manuals will be updated at our next meeting to reflect this change.

2016-06 Road Department Personnel

Trustees rehired Jim Stryfeller as Road Department Foreman at \$18.50 per hour with benefits and rehired Randy Smith as full-time Road Department employee at \$13.30 per hour, effective 12/27/2015, with benefits noted in the Road Department policy manual.

2016-07 Road Department Seasonal Employees

Seasonal Road Department personnel will be hired at \$10.00/hour, with no benefits.

2016-08 Road Department Clothing Allowance

Clothing allowance will be paid as follows per IRS regulations that make clothing allowance a taxable item:

Full-time \$900 per year

2016-09 Road Department Hours

Normal working hours are 7:00am – 3:30pm, 40 hours per week, Monday thru Friday. Trustees to assist with scheduling if they feel the need arises.

2016-10 Mileage

Mileage will be paid at \$.54/mile, payment of necessary expense for parking and lodging to Trustees, Fiscal Officer, and township employees for business outside the township, and meals, including tips, up to a maximum of \$35.00/day.

2016-11 Fire Prevention

Derek Day was re-appointed Fire Prevention Officer

2016-12 Recycling Coordinator

Paul Manypenny was rehired as Recycling Coordinator at \$12.05/hour and the part-time assistant will be paid at \$10.00/hour. New rates are effective 12/27/2015. The Seacrist Road site will be attended Wednesday and Saturday from 10:00am to 2:00pm.

2016-13 Police Personnel

Steve McDaniel was rehired as Police Chief at \$23.10/hour. Full-time Police personnel will receive a \$1.00 increase per hour, eff. 12/27/2015. Part-time Police personnel rates will remain the same as 2015 rates.

Police Uniform Allowance will be paid after the first quarter of the year and will be paid as follows per IRS regulations that make clothing allowance a taxable item:
Full-time - \$900 per year Part-time - \$225 per year

2016-14 Crash Reports

The police department will continue fees as laid out by the Ohio Revised Code utilized by the Ohio State Patrol for crash reports at a cost of \$4.00 and \$4.00 for color photographs. Also adopted ORC.Sec 311.17 for bonding and arrest fees. Police Department to bill \$.25 for other copies.

2016-15 Cemeteries

Cemetery prices were set as follows:

Graves - Township resident	\$ 500.00 per grave
Graves - Non-twp resident	\$1000.00 per grave

Grave opening/closing were set as follows:

Burial	Monday thru Friday	\$550.00
Cremation burial	Monday thru Friday	\$325.00

Burial/Cremations - Saturdays and permitted holidays \$200.00 additional
Burials arriving at the cemetery after 2:00pm weekdays \$100.00 additional
No Sunday burials will be conducted.

2016-16 Cemetery Foundations

Foundation prices: \$50.00 per sq.ft, with a \$225.00 minimum charge.
Foundations will be six (6") inches larger than marker/stone size, 36" deep.

2016-17 Fiscal Officer's Budget

The Fiscal Officer presented figures for 2016, based on 2015 ending balances:

Beginning balance on 01/01/2016:	\$ 781,094.25
Anticipated Income:	\$1,265,529.55
Anticipated Expense:	<u>\$1,664,898.43</u>
Anticipated 2016 year-end Balance:	\$ 381,725.37

2016-18 Areas of Responsibility

The Township Trustees agreed to continue as a board in supervising the business of the township as follows:

- Mr. Beeson & Mr. Heineman - cemeteries
- Mr. McCracken - Police Liason for the Police Dept.
- Mr. McCracken - monitor equipment needs and repairs for the Police Dept.
- Mr. Heineman - monitor equipment needs and repairs for the Road Dept.
- Mr. Beeson - to be in charge of house numbering in the township.
- Mr. Beeson & Mr. Heineman - to be members of the Township Firemen's Dependency Board.

Mr. McCracken & Mr. Knoedler - serve on the Township Records Commission.
Trustees shall act as a Board in the need of road building, repairs, and maintenance.

2016-19 Road Maintenance

The township road program for 2016 was adopted as follows:

- improve culverts and upgrade Smith-Goshen Road
- improve North Stratton Road drainage
- Mill Street
- Seacrist Road – from Pine Lake Rd. to S.R. 165
- Calla Road – from S.R. 534 to Smith-Goshen Rd.
- Duck Creek Road – from SR 165 to Pine Lake Rd.

Requests to the County:

- Berming
- Brush needs to be cut back from county roads
- Culvert replacement on county roads as needed.
- Pave Middletown Rd. – from S.R. 534 to S.R. 45
- Pave Diagonal Road from Rt. 165 to Duck Creek Rd.
- Pave Garfield Road from S.R. 14 to Duck Creek Rd.
- Pave Seacrist Road from S.R. 62 to Garfield Rd.
- Pave Seacrist Road from S.R. 165 to Middleton Rd.

2016-20 Charge for Copies

There will be no charge for copies up to 25 copies.

Over 25 copies will be charged \$.25 per page, starting with page 1.

2016-21 Building Rental

Gym rental at \$20.00 per hour with a 2 hour minimum and meeting room rental at \$75.00 for 6 hours.

2016-22 Police Towing Contracts

The 2016 police towing contracts have been renewed with all the current towing companies, adding Canfield Towing, with the same existing contract, except for increases for towing and storage charges allowed.

All of the above motions were voted upon at one time. Mr. McCracken moved, seconded by Mr. Beeson, to approve the above. All voted YES.

The January 11, 2016 meeting will not be held due to the January 4th meeting being just held. The next regular meeting will be held on February 8, 2016 at 7:00PM.

McCracken moved, seconded by Heineman, to adjourn at 8:10pm. All voted YES.

Robert McCracken, Chairman

Todd Beeson, Vice Chairman

Roger Heineman, Trustee

Thomas Knoedler, Fiscal Officer