

Goshen Township 2016 Re-Organizational Meeting

January 7, 2017

Present: Robert McCracken Roger Heineman Tom Knoedler

Trustee Todd Beeson was excused as he is still in the hospital after being hit by a car while at work on December 14th.

Mr. McCracken opened the 2017 Re-organizational meeting at 9:20am.

Chairman McCracken moved, seconded by Heineman, to go into executive session to discuss reorganizational issues. All voted YES.

Upon returning from executive session at 11:08am, Bob turned the meeting over to the Fiscal Officer.

2017-01 Trustee Chairman

Tom noted that while Mr. Beeson is unable to attend, the officers will remain the same as in 2016 and the Trustees will continue the same duties as last year.

At this point, the Fiscal Officer turned the meeting over to Chairman McCracken.

2017-02 Vice-Chairman

2017-03 Salaries for Trustees / Fiscal Officer

The Trustees and the Fiscal Officer will be paid according to State Statutes, the amount set by the State Auditor for the budget range of the township's General Fund operating budget.

2017-04 Monthly Meetings

Regular township meetings will be held on the 2nd Monday of each month at 7:00pm at the Township Administration building. Payroll is bi-weekly, done electronically, and approved at regular meetings. Special meetings will be scheduled as needed.

2017-05 Holidays, Vacations, Sick Time, Bereavement, Jury Duty

Holidays, Vacations, Sick Time, Bereavement & Jury pay will be paid as noted in the department policy manuals. Employees are allowed to carry-over a maximum of two vacation days or 2 holidays into the next calendar year.

Employee policy manuals will be updated at our next meeting to reflect any changes.

2017-06 Road Department Personnel

Trustees rehired Randy Smith as Road Department Foreman at \$16.50 per hour with benefits and rehired Matt Springer as part-time Road Department employee at \$13.50 per hour, effective 01/08/2017, with benefits noted in the Road Department policy manual.

These employees will be re-evaluated at the March 2017 meeting.

2017-07 Road Department Seasonal Employees

Seasonal Road Department personnel will be hired at \$12.00/hour, effective 01/08/2017, with no benefits.

2017-08 Road Department Clothing Allowance

Clothing allowance will be paid as follows per IRS regulations that make clothing allowance a taxable item:

Full-time	\$900 per year
Part-time	\$225 per year

2017-09 Road Department Hours

Normal working hours are 7:00am – 3:30pm, 40 hours per week, Monday thru Friday. Trustees to assist with scheduling if they feel the need arises.

2017-10 Mileage

Mileage will be paid at \$.54/mile, payment of necessary expense for parking and lodging to Trustees, Fiscal Officer, and township employees for business outside the township, and meals, including tips, up to a maximum of \$35.00/day.

2017-11 Fire Prevention

Derek Day was re-appointed Fire Prevention Officer

2017-12 Recycling Coordinator

Paul Manypenny was rehired as Recycling Coordinator at \$12.55/hour and the part-time assistant will be paid at \$10.00/hour. New rates are effective 01/08/2017. The Seacrist Road site will be attended Wednesday and Saturday from 10:00am to 2:00pm.

2017-13 Police Personnel

Steve McDaniel was rehired as Police Chief at \$23.60/hour, eff. 01/08/2017. Full-time Police personnel will receive a \$.50 increase per hour, eff. 01/08/2017. Part-time Police personnel will receive a \$.25 increase per hour, eff. 01/08/2017. Police Uniform Allowance will be paid after the first quarter of the year and will be paid as follows per IRS regulations that make clothing allowance a taxable item:

Full-time - \$900 per year	Part-time - \$225 per year
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2017-14 Police Wages

	during probation	after probation	
Chief	N/A	\$23.60	
Lieutenant	N/A	N/A	
Sergeant	\$18.90	\$19.15	
Corporal	\$18.15	\$18.40	
Patrolman FT	\$15.00	\$15.50	
Patrolman PT	\$12.50	\$13.50	
Reserve	N/A	\$ 9.00	
Desk Officer FT	N/A	\$12.25	
Desk Officer PT	N/A	\$10.25	→paid from Fund 1000

2017-15 Health Care Opt-out

Full-time Police \$200/month
 Fiscal Officer Medicare, Plan B, Plan F Resolutions 2017-0107b & 2017-0107c

2017-16 Crash Reports

The police department will continue fees as laid out by the Ohio Revised Code utilized by the Ohio State Patrol for crash reports at a cost of \$4.00 and \$4.00 for color photographs. Also adopted ORC.Sec 311.17 for bonding and arrest fees.

2017-17 Cemeteries

Cemetery prices were set as follows:

Graves - Township resident	\$ 500.00 per grave
Graves - Non-twp resident	\$1000.00 per grave

Grave opening/closing were set as follows:

Burial	Monday thru Friday	\$550.00
Cremation burial	Monday thru Friday	\$325.00

Burial/Cremations - Saturdays and permitted holidays \$200.00 additional

Burials arriving at the cemetery after 2:00pm weekdays \$100.00 additional

No Sunday burials will be conducted.

2017-18 Cemetery Foundations

Foundation prices: \$50.00 per sq.ft, with a \$225.00 minimum charge.

Foundations will be six (6") inches larger than marker/stone size, 36" deep.

2017-19 Fiscal Officer's Budget

The Fiscal Officer presented figures for 2017, based on 2016 ending balances:

Beginning balance on 01/01/2017:	\$ 677,042.61
Anticipated Income:	\$1,329,418.35
Anticipated Expense:	<u>\$1,639,141.23</u>
Anticipated 2017 year-end Balance:	\$ 367,319.73

Permanent Appropriations for 2017 for all Funds were approved (Resolution 2016-1212) and the Fiscal Officer was given authority to move funds within the Fund level as needed for the remainder of the year. (Resolution 2017-0107a).
Funds are appropriated at the Fund level but spent at the Fund/Object level.

2017-20 Areas of Responsibility

The Township Trustees agreed to continue as a board in supervising the business of the township as follows:

Mr. Beeson & Mr. Heineman - cemeteries

Mr. McCracken - Police Liason for the Police Dept.

Mr. McCracken - monitor equipment needs and repairs for the Police Dept.

Mr. Heineman - monitor equipment needs and repairs for the Road Dept.

Mr. Beeson - to be in charge of house numbering in the township.

Mr. Beeson & Mr. Heineman - to be members of the Township Firemen's Dependency Board.

Mr. McCracken & Mr. Knoedler - serve on the Township Records Commission.

Trustees shall act as a Board in the need of road building, repairs, and maintenance.

2017-21 Road Maintenance

The township road program for 2017 was adopted as follows:

improve culverts and upgrade Smith-Goshen Road

improve North Stratton Road drainage

Mill Street

Pine Lake from Duck Creek east to the county line

Calla Road - from S.R. 534 to Smith-Goshen Rd.

Requests to the County:

Berming

Brush needs to be cut back from county roads

Culvert replacement on county roads as needed.

More of what was done on Middletown Rd. - from S.R. 534 to S.R. 45

Pave Diagonal Road from Rt. 165 to Duck Creek Rd.

Spot-pave Seacrist Road from S.R. 62 to Garfield Rd. (tree area)

Pave Seacrist Road from S.R. 165 to Middletown Rd.

2017-22 Building Rental

Gym rental at \$20.00 per hour with a 2 hour minimum and meeting room rental at \$75.00 for 6 hours.

2017-23 Police Towing Contracts

The 2017 police towing contracts have been renewed with all the current towing companies with the same existing contract, except for increases for towing and storage charges allowed.

All of the above motions were voted upon at one time. Mr. McCracken moved, seconded by Mr. Heineman, to approve the above. All voted YES.

The January 9, 2017 meeting will not be held due to the January 7th meeting being just held. The next regular meeting will be held on February 13, 2017 at 7:00PM.

McCracken moved, seconded by Heineman, to adjourn at 11:20am. All voted YES.

E X C U S E D

Robert McCracken, Chairman

Todd Beeson, Vice Chairman

Roger Heineman, Trustee

Thomas Knoedler, Fiscal Officer