

# Regular Meeting of the Goshen Township Trustees

**May 11, 2020**

The meeting was called to order at 7:00pm with the pledge to the flag. Trustees Teresa Stratton, John Bricker, Shawn Mesler, and Fiscal Officer Tom Knoedler were present.

## **Approve Minutes:**

Motion by Bricker, seconded by Stratton, to approve the March 9, 2020 minutes as distributed. All voted YES

Motion by Stratton, seconded by Bricker, to approve the April 14, 2020 Special Meeting minutes as distributed. All voted YES

## **Approve Bills:**

Motion by Stratton, seconded by Mesler, to approve payment of:

Payroll	\$ 124,546.32
Warrants	\$ 27,404.33
Electronic payments	<u>\$ 108,865.79</u>
Total	\$ 260,816.44

All voted YES.

The March & April bank statements are in balance.  
The March credit card statement was reviewed by Trustee Stratton.

The township received a \$500 check from the "OTARMA CARES program" with use of the funds left to each member's discretion for our unique financial needs.

The township received a \$9,974 check from Bureau of Workman's Compensation to assist with expenses occurred during the Coronavirus to be used as needed.

Today we sold two cemetery lots at Bunker Hill. Trustees signed the Certificate of Ownership.

The township needs to declare the old ExMark mower as surplus equipment. Motion by Bricker, seconded by Stratton, declaring the ExMark mower as surplus equipment and authorizing Matt Springer to advertise the mower by sealed bid with a minimum bid of \$1500. Bids will be opened on Tuesday, May 26<sup>th</sup> at 6:00pm. (Resolution 2020-0511a). All voted YES.

Motion by Mesler, seconded by Bricker, authorizing participation in the ODOT road salt contracts to be awarded in 2020. Goshen will be requesting 150 tons of salt for the 2020-2021 winter season (Resolution 2020-0511b). All voted YES.

## **Road Report:**

Matt Springer reported that there were 1186 miles put on vehicles in March, 267 gallons of diesel and 29 gallons of gasoline were used, and there were no burials.

There were five weather events. They used 30 tons of salt and 11 tons of grit.

**Regular Meeting of the Goshen Township Trustees**  
**May 11, 2020** **page 2**

Employees hauled 110 tons of asphalt grindings, 32 tons of limestone, and 1 ton of cold patch.

In April, 184 gallons of diesel and 66 gallons of gasoline were used, 21 tons of limestone were hauled, and there were no burials. Ditches were cleaned on Kent, Pine Lake, Duck Creek, and Forest Oaks. Matt and Randy straightened cemetery head stones and did dirt work, worked on small engines, and tailgated two loads of stone on the shooting range road.

Two trees need taken down at the Damascus Park. Bids received are:

Garlough Tree Service	\$ 875.00
Mike's Tree & Landscaping, LLC	\$ 875.00
Pilolli Tree Maintenance LLC	\$1200.00
Stryffeler Tree Service LLC	\$1400.00

Bricker moved, seconded by Stratton, to hire Garlough Tree Service. All voted YES.

Matt would like to rent a cold planer from Southeast Equipment at a cost of \$1650 for one week. This unit would grind down spots on the road that have heaped up and keep the base intact to relay asphalt. The traditional way is to dig out the humps with the back hoe which causes issues later on. Roads to be repaired at Stratton, Danbury, Apple Blossom, Duck Creek, and Calla.

**Fire Report:**

Chief Derek Day reported that in March there were 10 fire runs and 18 EMS runs – 14 in Goshen and 4 in Butler.

In April, there were 10 fire runs and 24 EMS runs – 16 in Goshen, 6 in Butler, 2 others.

There was one inspection in March and two inspections in April.

The Chief also submitted the March & April Fire & EMS call logs.

The department just spent \$12,000 on masks, gowns, etc. for virus protection.

The “Night at the Races” fund raiser was postponed due to the Coronavirus until April 10, 2021.

**Recycling:**

Paul attended the March Green Team meeting where it was announced there will be an electronics drive at the Canfield fairgrounds on Tuesdays and Saturdays in June. Paul also recommended we continue to hold our own electronics drive along with the tire drive in September as we normally do. Mesler moved, seconded by Bricker, to have our own electronics drive in September. All voted YES.

**Police Report:**

In March 2020 there were 7143 miles put on vehicles and police handled 634 events.

In April there were 6825 miles put on vehicles and police handled 380 events.

**Regular Meeting of the Goshen Township Trustees**  
**May 11, 2020** **page 3**

The department has five Dell laptops that are no longer used. Steve would like to donate them to Salem Computer Center (SCC). SCC will remove the hard drive and destroy the data. Bricker moved, seconded by Mesler, to donate the laptops to SCC. All voted YES.

Steve noted that policy 253 regarding officer call-out has been changed to allow three (3) hours pay for call-out, even if the call-out is less than three hours. So moved by Mesler, seconded by Stratton. All voted YES.

The chief asked about security cameras for the gym and Trustee hallway. He was told the request was approved at our March meeting and Officer Ragan should go ahead with purchase and installation.

Steve suggested building a wall in our of the police offices to be used for storage – specifically to bring items from the damp basement. Trustees asked that he get pricing and drawn up plans.

The department wants to purchase extended warranties on the two cars purchased this year (cars 4 & 5). Cost will be \$2310/each. So moved by Mesler, seconded by Bricker. All voted YES.

Steve asked to donate \$75.00 each to Brenda Hamilton and Candella Micro Distillery for providing masks, hand cleaner, etc. for virus protection equipment. So moved by Bricker, seconded by Stratton. All voted YES.

Steve asked about getting an electrical switch fixed and adding electrical outlets to eliminate extension cords in offices. He was asked to create a list of items to be fixed prior to an electrician coming to do a quote. Tom will contact Albright Electric in Alliance to get one quote.

**Public Comment:**

No one present

**Trustee Mesler:**

The OPWC small government funding will be delayed due to the coronavirus, but Goshen still has a chance to receive this grant.

Katie has begun updating the police record retention policy using Excel spreadsheets. The old policy was done in a proprietary software package that has been unacceptable for our usage.

Tom will also convert to the Excel software for Administration, Roads, etc.

Trustees discussed hiring someone to clean the building on a regular basis. Trustees will create a job description in writing. Katie Osberg has been doing this for the past several months. Mesler moved, seconded by Stratton, to hire Katie at \$35.00/week to do the building cleaning. All voted YES.

**Regular Meeting of the Goshen Township Trustees**  
**May 11, 2020** **page 4**

**Trustee Bricker:**

John is waiting on a callback from a plumber and another call about harvesting trees at Bricker Park.

**Trustee Stratton:**

There may another person interested in acquiring the Owen property in Garfield. If they acquire the property, they would be responsible for demolition of the house and cleaning up the property. Teresa will work with the prosecutor's office and the land bank to get this property transferred.

Trustees signed a tower modification agreement letter for the tower on S.R. 534.

**Adjournment:**

The next meeting will be held on Monday, June 8, 2020 at 7:00pm.

With no further business to conduct, Stratton moved, seconded by Bricker, to adjourn at 8:55pm. All voted YES.

\_\_\_\_\_  
Teresa Stratton, Chairman

\_\_\_\_\_  
John Bricker, Vice Chairman

\_\_\_\_\_  
Shawn Mesler, Trustee

\_\_\_\_\_  
Thomas Knoedler