

Goshen Township 2024 Re-Organizational

January 2, 2024

Present: John Bricker, Trustee Chairman Teresa Stratton, Trustee Vice Chair
Shawn Mesler, Trustee Michele Barratt, Fiscal Officer

Trustee Bricker opened the 2024 Re-organizational meeting at 10:20am.

Trustee Stratton moved, seconded by Trustee Mesler, to go into executive session at 10:21am to discuss reorganizational issues. Voting YES – Bricker, Mesler, Stratton. Motion carried.

The Fiscal Officer was invited to attend executive session.

Upon returning from executive session at 10:50am, Mesler made a motion to reopen the meeting. Stratton seconded. Voting YES – Bricker, Stratton, Mesler. Motion carried.

Bricker turned the meeting over to Fiscal Officer Barratt.

2024-01 Trustee Chairman

Stratton moved, seconded by Mesler, to nominate Bricker as Chairman for 2024. Voting YES – Mesler, Stratton, Bricker. Motion carried.

Trustee Bricker was declared Chairman for the Year 2024.

At this point, the Fiscal Officer turned the meeting over to the Chairman.

2024-02 Vice-Chairman

Bricker moved, seconded by Mesler, to nominate Stratton as Vice-Chairman. Voting YES – Bricker, Mesler, Stratton. Stratton was declared Vice-Chairman for the Year 2024.

2024-03 Salaries for Trustees / Fiscal Officer

The Trustees and the Fiscal Officer will be paid according to State Statutes, the amount set by the State Auditor for the budget range of the township's General Fund operating budget. Stratton moved, Mesler seconded. Voting YES – Bricker, Mesler, Stratton. Motion carried.

2024-04 Monthly Meetings

Regular township meetings will be held on the 2nd Tuesday of each month at 6:00pm at the Township Administration building. Payroll is bi-weekly, done electronically, and approved at regular meetings. Special meetings will be scheduled as needed. Stratton moved, Mesler seconded. Voting YES – Bricker, Stratton, Mesler. Motion carried.

2024-05 Holidays, Vacations, Sick Time, Bereavement, Jury Duty

Holidays, Vacations, Sick Time, Bereavement & Jury pay will be paid as noted in the department policy manuals. Employee policy manuals will be updated to reflect any changes. Stratton moved, Bricker seconded. Voting YES – Bricker, Mesler, Stratton. Motion carried.

Goshen Township 2024 Re-Organizational

January 2, 2024

2024-06 Performance Reviews

Trustees will perform biannual performance evaluations for department heads in January and July. Mesler moved, Stratton seconded. Voting YES – Bricker, Stratton, Mesler. Motion carried.

2024-07 Road Department Personnel

Trustees rehired Matt Springer as Road Department Foreman at \$25.62 per hour and rehired Adam Corll as Road Department Worker at \$23.57 per hour, effective 01/01/2024, with benefits noted in the Road Department policy manual. Any road personnel not taking insurance opt-out will pay 15% of their monthly health care premium. Stratton moved, Mesler seconded. Voting YES – Bricker, Stratton, Mesler. Motion carried.

2024-08 Road Department Seasonal Employees

Seasonal Road Department personnel will be hired at \$15.37/hour, with no benefits. Mesler moved, Stratton seconded. Voting YES – Bricker, Mesler, Stratton. Motion carried.

2024-09 Road Department Clothing Allowance

Clothing allowance will be paid as follows per IRS regulations that make clothing allowance a taxable item: Full-time \$300 per year
Uniforms will be provided for full time employees by Cintas. Bricker moved, Stratton seconded. Voting YES – Mesler, Stratton, Bricker. Motion carried.

2024-10 Road Department Hours

Normal working hours are 7:00am – 3:30pm, with a 30 minute unpaid lunch break, 40 hours per week, Monday thru Friday. Trustees to assist with scheduling if they feel the need arises. Stratton moved, Mesler seconded. Voting YES – Mesler, Bricker, Stratton. Motion carried.

2024-11 Mileage

Mileage will be paid at \$.65/mile, payment of necessary expense for parking and lodging to Trustees, Fiscal Officer, and township employees for business outside the township, and meals, including tips, up to a maximum of \$35.00/day. Stratton moved, Mesler seconded. Voting YES – Mesler, Bricker, Stratton. Motion carried.

2024-12 Fire Prevention

A Fire Prevention Officer will be appointed pending the slated Fire Department elections. Bricker moved, Stratton seconded. Voting YES – Stratton, Bricker, Mesler. Motion carried.

2024-13 Recycling Coordinator

The Road Foreman is the Recycling Coordinator. Stratton moved, Mesler seconded. Voting YES – Stratton, Bricker, Mesler. Motion carried.

2024-14 Police Clothing Allowance

Police Uniform Allowance will be paid after the first quarter of the year and will be paid as follows per IRS regulations that make clothing allowance a taxable item:

Goshen Township 2024 Re-Organizational

January 2, 2024

Full-time - \$900 per year

Part-time - \$225 per year

Stratton moved, Mesler seconded. Voting YES – Mesler, Bricker, Stratton. Motion carried.

2024-15 Police Wages

All Police personnel will receive a 2.5% pay increase effective 01/01/24.

Trustees re-hired John Calko as Police Chief at \$31.11/hour, effective 01/01/24.

Mesler moved, Stratton seconded. Voting YES – Bricker, Stratton, Mesler. Motion carried.

2024-16 Health Care Opt-out

Full-time Employees

\$200/month

Fiscal Officer, Trustee, anyone on Medicare

(Resolutions 2024-0102-03)

Bricker moved, Stratton seconded. Voting YES – Bricker, Mesler, Stratton. Motion carried.

2024-17 Crash Reports

The police department will continue to charge fees as laid out by the Ohio Revised Code utilized by the Ohio State Patrol for crash reports at a cost of \$5.00 and \$5.00 for color photographs.

Also adopted O.R.C. Sec 311.17 for bonding and arrest fees. Stratton moved, Mesler seconded.

Voting YES – Stratton, Bricker, Mesler. Motion carried.

2024-18 Cemeteries

Cemetery prices were set as follows:

Graves - Township resident \$ 500.00 per grave

Graves - Non-twp resident \$1000.00 per grave

Grave opening/closing were set as follows:

Burial Monday thru Friday \$650.00

Cremation burial Monday thru Friday \$325.00

Burial/Cremations - Saturdays and permitted holidays \$200.00 additional

Burials arriving at the cemetery after 2:00pm weekdays \$100.00 additional

No Sunday burials will be conducted.

Stratton moved, Bricker seconded. Voting YES – Bricker, Mesler, Stratton. Motion carried.

2024-19 Cemetery Foundations

Foundation prices: \$.75 / sq in.

Foundations will be six (6”) inches larger than marker/stone size, 36” deep.

Foundations will be poured as needed, no longer needing to wait until there are multiple orders for foundations, weather permitting.

Bricker moved, Mesler seconded. Voting YES – Stratton, Mesler, Bricker. Motion carried.

Goshen Township 2024 Re-Organizational

January 2, 2024

2024-20 Fiscal Officer's Budget

The Fiscal Officer presented budget figures for 2024, based on 2023 ending balances:

Beginning balance on 01/01/2024:	\$ 908,060.44
Anticipated Income:	\$2,120,292.00
Anticipated Expense:	<u>\$2,438,585.15</u>
Anticipated 2024 year-end Balance:	\$ 589,767.29

Temporary Appropriations for Year 2024 for all Funds were approved at the 12/28 special meeting. The temporary budget was filed with the County Auditor.

The Fiscal Officer was given authority to move funds within the Fund level as needed for the remainder of the year. (Resolution 2024-0102-02). Funds are appropriated at the Fund level but spent at the Fund/Object level.

Stratton moved, Mesler seconded. Voting YES – Stratton, Mesler, Bricker. Motion carried.

2024-21 Areas of Responsibility

The Township Trustees agreed to continue as a board in supervising the business of the township as follows:

	<u>Primary:</u>	<u>Secondary:</u>	<u>Third:</u>
Cemeteries	Bricker	Mesler	Stratton
Police	Stratton	Bricker	Mesler
Police Equipment	Stratton	Bricker	Mesler
Road Dept.	Mesler	Bricker	Stratton
Road Equipment	Mesler	Bricker	Stratton
House Numbers & Culvert Permits	Stratton	Mesler	Bricker
Fire Dept. Dependency Board	Bricker	Mesler	Stratton
Parks	Stratton	Mesler	Bricker
Twp. Records Commission	Stratton	Knoedler	
Buildings	Bricker	Mesler	Stratton

Trustees shall act as a Board in the need of road building, repairs, and maintenance.

Mesler moved, Stratton seconded. Voting YES – Stratton, Mesler, Bricker. Motion carried.

2024-22 Road Maintenance

Township roads will be evaluated in the Spring after winter thawing takes place. Stratton moved, Mesler seconded. Voting YES – Mesler, Bricker, Stratton. Motion carried.

2024-23 Building Rental

Gym rental at \$20.00 per hour with a two hour minimum and meeting room rental at \$75.00 for six (6) hours. Bricker moved, Mesler seconded. Voting YES – Mesler, Bricker, Stratton. Motion carried.

Goshen Township 2024 Re-Organizational

January 2, 2024

2024-24 Police Towing Contracts

The police towing agreements will be at the discretion of the Police Chief. Stratton moved, Mesler seconded. Voting YES – Stratton, Bricker, Mesler. Motion carried.

2024-24 Public Records

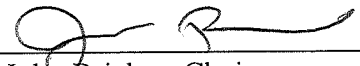
Designate Fiscal Officer Michele Barratt as the Public Records Training Designee to conform to a request by the state auditor. Stratton moved, Mesler seconded. Voting YES – Mesler, Bricker, Stratton. Motion carried.

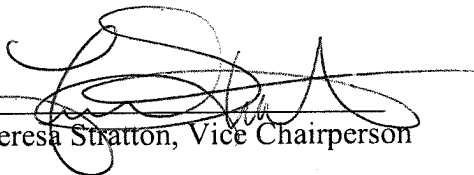
Adjournment:

The next regular meeting will be held on Tuesday, February 13, 2024 at 6pm.

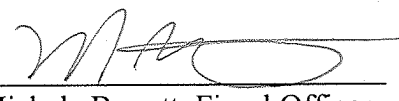
With no further business to conduct, Stratton moved, seconded by Mesler to adjourn at 11:04. Voting YES – Mesler, Bricker, Stratton. Motion carried

Attest:


John Bricker, Chairman


Teresa Stratton, Vice Chairperson


Shawn Mesler, Trustee


Michele Barratt, Fiscal Officer