

Goshen Township 2022 Re-Organizational Meeting

January 3, 2022

Present: Teresa Stratton, Acting Chairman
Shawn Mesler John Bricker Thomas Knoedler

Mrs. Stratton opened the 2022 Re-organizational meeting at 4:30pm.

Mrs. Stratton moved, seconded by Mr. Mesler, to go into executive session to discuss reorganizational issues. All voted YES.

Upon returning from executive session at 5:20pm, Mrs. Stratton turned the meeting over to the Fiscal Officer.

2022-01 Trustee Chairman

Mrs. Stratton moved, seconded by Mr. Mesler, to nominate Mr. Bricker as Chairman for 2022. Stratton and Mesler voted YES. Mr. Bricker abstained.

Mr. Bricker was declared Chairman for the Year 2022.
At this point, the Fiscal Officer turned the meeting over to the new Chairman.

2022-02 Vice-Chairman

Mr. Bricker moved, seconded by Mr. Mesler, to nominate Mrs. Stratton as Vice-Chairman. Mr. Bricker and Mr. Mesler voted YES. Mrs. Stratton abstained.
Mrs. Stratton was declared Vice-Chairman for the Year 2022.

2022-03 Salaries for Trustees / Fiscal Officer

The Trustees and the Fiscal Officer will be paid according to State Statutes, the amount set by the State Auditor for the budget range of the township's General Fund operating budget.

2022-04 Monthly Meetings

Regular township meetings will be held on the 2nd Monday of each month at 7:00pm at the Township Administration building. Payroll is bi-weekly, done electronically, and approved at regular meetings. Special meetings will be scheduled as needed.

2022-05 Holidays, Vacations, Sick Time, Bereavement, Jury Duty

Holidays, Vacations, Sick Time, Bereavement & Jury pay will be paid as noted in the department policy manuals.

The national holiday Juneteenth Day was added as a paid holiday.

Employee policy manuals will be updated to reflect any changes.

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2022-06 Road Department Personnel

Trustees rehired Matt Springer as Road Department Foreman at \$20.75 per hour and rehired Adam Corll as Road Department Worker at \$18.50 per hour, effective 01/02/2022, with benefits noted in the Road Department policy manual.

2022-07 Road Department Seasonal Employees

Seasonal Road Department personnel will be hired at \$14.00/hour, with no benefits.

2022-08 Road Department Clothing Allowance

Clothing allowance will be paid as follows per IRS regulations that make clothing allowance a taxable item:

Full-time	\$900 per year
Part-time	\$225 per year

2022-09 Road Department Hours

Normal working hours are 7:00am – 3:30pm, 40 hours per week, Monday thru Friday. Trustees to assist with scheduling if they feel the need arises.

2022-10 Mileage

Mileage will be paid at \$.58/mile, payment of necessary expense for parking and lodging to Trustees, Fiscal Officer, and township employees for business outside the township, and meals, including tips, up to a maximum of \$35.00/day.

2022-11 Fire Prevention

A Fire Prevention Officer will be appointed pending the slated Fire Department elections.

2022-12 Recycling Coordinator

Paul Manypenny was rehired as Recycling Coordinator at \$14.50/hour and as a Seasonal Employee at \$14.50/hour. Rates are effective 01/02/2021.

2022-13 Police Personnel

John Calko was rehired as Police Chief at \$26.45/hour, eff. 01/02/2022.

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Police Uniform Allowance will be paid after the first quarter of the year and will be paid as follows per IRS regulations that make clothing allowance a taxable item:

Full-time - \$900 per year

Part-time - \$225 per year

2022-14 Police Wages

All Police personnel will receive an approximate 2.5% increase per hour, rounded to the nickel, effective 01/02/2021.

	during probation	after probation
Lieutenant	\$21.80	\$22.30
Sergeant	\$20.00	\$20.50
Corporal	\$20.00	\$20.50
Patrolman FT	\$17.00	\$17.50
Patrolman PT	\$14.25	\$14.75
Reserve	N/A	\$10.25
Desk Officer FT	\$14.20	\$17.00
Desk Officer PT	N/A	\$11.75

2022-15 Health Care Opt-out

Full-time Employees \$200/month

Fiscal Officer, Trustee, anyone on Medicare, Plan B, Plan F
(Resolutions 2022-0103-03)

2022-16 Crash Reports

The police department will continue to charge fees as laid out by the Ohio Revised Code utilized by the Ohio State Patrol for crash reports at a cost of \$5.00 and \$5.00 for color photographs. Also adopted O.R.C. Sec 311.17 for bonding and arrest fees.

2022-17 Cemeteries

Cemetery prices were set as follows:

Graves - Township resident \$ 500.00 per grave

Graves - Non-twp resident \$1000.00 per grave

Grave opening/closing were set as follows:

Burial Monday thru Friday \$650.00

Cremation burial Monday thru Friday \$325.00

Burial/Cremations - Saturdays and permitted holidays \$200.00 additional

Burials arriving at the cemetery after 2:00pm weekdays \$100.00 additional

No Sunday burials will be conducted.

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2022-18 Cemetery Foundations

Foundation prices: \$.65 / sq in.

Foundations will be six (6") inches larger than marker/stone size, 36" deep.

Foundations will be poured as needed, no longer needing to wait until there are multiple orders for foundations, weather permitting.

2022-19 Fiscal Officer's Budget

The Fiscal Officer presented figures for 2022, based on 2021 ending balances:

Beginning balance on 01/01/2022:	\$ 724,072.24
Anticipated Income:	\$1,542,832.76
Anticipated Expense:	<u>\$1,990,735.60</u>
Anticipated 2022 year-end Balance:	\$ 276,169.40

Permanent Appropriations for Year 2022 for all Funds were approved at the year-end meeting (Resolution 2022-0103-01). The 2022 operating budget (above) will be filed with the County Auditor.

The Fiscal Officer was given authority to move funds within the Fund level as needed for the remainder of the year. (Resolution 2022-0103-02). Funds are appropriated at the Fund level but spent at the Fund/Object level.

2022-20 Areas of Responsibility

The Township Trustees agreed to continue as a board in supervising the business of the township as follows:

	<u>Primary:</u>	<u>Secondary:</u>	<u>Third:</u>
Cemeteries	Bricker	Mesler	Stratton
Police	Stratton	Bricker	Mesler
Police Equipment	Stratton	Bricker	Mesler
Road Dept.	Mesler	Bricker	Stratton
Road Equipment	Mesler	Bricker	Stratton
House Numbers & Culvert Permits	Stratton	Mesler	Bricker
Fire Dept. Dependency Board	Bricker	Mesler	Stratton
Parks	Stratton	Mesler	Bricker
Twp. Records Commission	Stratton	Knoedler	
Buildings	Bricker	Mesler	Stratton

Trustees shall act as a Board in the need of road building, repairs, and maintenance.

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2022-21 Road Maintenance

Township roads will be evaluated in the Spring after winter thawing takes place.

2022-22 Building Rental

Gym rental at \$20.00 per hour with a two hour minimum and meeting room rental at \$75.00 for six (6) hours.

2021-23 Police Towing Contracts

The 2022 police towing contracts will be renewed with the towing companies with the same existing contracts, except for increases for towing and storage charges.

All of the above motions were voted upon at one time. Mr. Mesler moved, seconded by Mrs. Stratton, to approve the above. All voted YES.

The next regular meeting will be held on February 14, 2022 at 7:00PM.

Stratton moved, seconded by Mesler, to adjourn at 5:30pm.
All voted YES.

Teresa Stratton, Chairman

John Bricker, Vice Chair

Shawn Mesler, Trustee

Thomas Knoedler, Fiscal Officer