

Goshen Township 2019 Re-Organizational Meeting

January 14, 2019

Present: Robert McCracken Robert Spencer
 Teresa Stratton Thomas Knoedler

Mr. McCracken opened the 2019 Re-organizational meeting at 1:29pm.

Chairman McCracken moved, seconded by Stratton, to go into executive session to discuss reorganizational issues. All voted YES.

At 3:15pm McCracken invited the two road department employees to join the executive session to discuss road wages and responsibilities.

Upon returning from executive session at 4:00pm, Mr. McCracken turned the meeting over to the Fiscal Officer.

2019-01 Trustee Chairman

Mr. Spencer moved, seconded by Mrs. Stratton, to nominate Mr. McCracken as Chairman for 2019. Spencer and Stratton voted YES, McCracken abstained.

Mr. McCracken was declared Chairman for the Year 2019.

At this point, the Fiscal Officer turned the meeting over to the Chairman.

2019-02 Vice-Chairman

Mr. McCracken moved, seconded by Mr. Spencer, to nominate Mrs. Stratton as Vice-Chairman. McCracken and Spencer voted YES, Stratton abstained.

2019-03 Salaries for Trustees / Fiscal Officer

The Trustees and the Fiscal Officer will be paid according to State Statutes, the amount set by the State Auditor for the budget range of the township's General Fund operating budget.

2019-04 Monthly Meetings

Regular township meetings will be held on the 2nd Monday of each month at 7:00pm at the Township Administration building. Payroll is bi-weekly, done electronically, and approved at regular meetings. Special meetings will be scheduled as needed.

2019-05 Holidays, Vacations, Sick Time, Bereavement, Jury Duty

Holidays, Vacations, Sick Time, Bereavement & Jury pay will be paid as noted in the department policy manuals.

Employee policy manuals will be updated at our next meeting to reflect any changes.

Goshen Township 2019 Re-Organizational Meeting

January 14, 2019

pg. 2

2019-06 Road Department Personnel

Trustees hired Matt Springer as Road Department Foreman at \$18.00 per hour and hired Randy Smith as Road Department Assistant Foreman at \$18.00 per hour, effective 01/20/2019, with benefits noted in the Road Department policy manual.

2019-07 Road Department Seasonal Employees

Seasonal Road Department personnel will be hired at \$13.00/hour, with no benefits.

2019-08 Road Department Clothing Allowance

Clothing allowance will be paid as follows per IRS regulations that make clothing allowance a taxable item:

Full-time	\$900 per year
Part-time	\$225 per year

2019-09 Road Department Hours

Normal working hours are 7:00am – 3:30pm, 40 hours per week, Monday thru Friday. Trustees to assist with scheduling if they feel the need arises.

2019-10 Mileage

Mileage will be paid at \$.54/mile, payment of necessary expense for parking and lodging to Trustees, Fiscal Officer, and township employees for business outside the township, and meals, including tips, up to a maximum of \$35.00/day.

2019-11 Fire Prevention

Derek Day was appointed temporary Fire Prevention Officer pending the slated Fire Department elections.

2019-12 Recycling Coordinator

Paul Manypenny was rehired as Recycling Coordinator at \$13.00/hour and as a Seasonal Employee at \$13.00/hour. Rates are effective 01/20/2019. The Seacrist Road site will be attended Wednesday and Saturday from 10:00am to 2:00pm.

2019-13 Police Personnel

Steve McDaniel was rehired as Police Chief at \$24.85/hour, eff. 01/20/2019.

John Calko is changed from Sgt. to Lieutenant.

Troy Mackall is changed from Corporal to Sgt.

Full-time Police personnel will receive a \$1.00 increase per hour, eff. 01/20/2019.

Part-time Police personnel will receive a no increase this year.

Goshen Township 2019 Re-Organizational Meeting

January 14, 2019

pg. 3

Police Uniform Allowance will be paid after the first quarter of the year and will be paid as follows per IRS regulations that make clothing allowance a taxable item:

Full-time - \$900 per year

Part-time - \$225 per year

2019-14 Police Wages

	during probation	after probation
Chief	N/A	\$24.85
Lieutenant	\$20.90	\$21.40
Sergeant	\$19.15	\$19.65
Corporal	\$19.15	\$19.65
Patrolman FT	\$16.25	\$16.75
Patrolman PT	\$12.50	\$13.50
Reserve	N/A	\$ 9.00
Desk Officer FT	\$13.05	\$13.50
Desk Officer PT	N/A	\$10.50

2019-15 Health Care Opt-out

Full-time Police \$200/month

Fiscal Officer, Trustee, anyone on Medicare, Plan B, Plan F
(Resolutions 2019-0114c)

2019-16 Crash Reports

The police department will continue to charge fees as laid out by the Ohio Revised Code utilized by the Ohio State Patrol for crash reports at a cost of \$5.00 and \$5.00 for color photographs. Also adopted ORC.Sec 311.17 for bonding and arrest fees.

2019-17 Cemeteries

Cemetery prices were set as follows:

Graves - Township resident \$ 500.00 per grave

Graves - Non-twp resident \$1000.00 per grave

Grave opening/closing were set as follows:

Burial Monday thru Friday \$550.00

Cremation burial Monday thru Friday \$325.00

Burial/Cremations - Saturdays and permitted holidays \$200.00 additional

Burials arriving at the cemetery after 2:00pm weekdays \$100.00 additional

No Sunday burials will be conducted.

2019-18 Cemetery Foundations

Foundation prices: \$.65 / sq in.

Foundations will be six (6") inches larger than marker/stone size, 36" deep.

Foundations will be poured as needed, no longer needing to wait until there are multiple orders for foundations.

Goshen Township 2019 Re-Organizational Meeting

January 14, 2019

pg. 4

2019-19 Fiscal Officer's Budget

The Fiscal Officer presented figures for 2019, based on 2018 ending balances:

Beginning balance on 01/01/2019:	\$ 740,921.70
Anticipated Income:	\$1,349,960.90
Anticipated Expense:	<u>\$1,719,292.33</u>
Anticipated 2019 year-end Balance:	\$ 371,590.27

Permanent Appropriations for 2019 for all Funds were approved at the year-end meeting (Resolution 2019-0114a). Noted changes from the revised budget (above) will be filed with the County Auditor. The Fiscal Officer was given authority to move funds within the Fund level as needed for the remainder of the year. (Resolution 2019-0114b). Funds are appropriated at the Fund level but spent at the Fund/Object level.

2019-20 Areas of Responsibility

The Township Trustees agreed to continue as a board in supervising the business of the township as follows:

- Mr. Spencer & Mrs. Stratton - cemeteries
- Mr. McCracken - Police Liason for the Police Dept.
- Mr. McCracken - monitor equipment needs and repairs for the Police Dept.
- Mr. Spencer & Mrs. Stratton - monitor equipment needs and repairs for Road Dept.
- Mr. Spencer & Mrs. Stratton - in charge of house numbering & culvert permits
- Mr. Spencer & Mrs. Stratton to be members of the
Township Firemen's Dependency Board.
- Mr. McCracken & Mr. Knoedler - serve on the Township Records Commission.

Trustees shall act as a Board in the need of road building, repairs, and maintenance.

2019-21 Road Maintenance

The township road program for 2019 was adopted as follows:
improve North Stratton Road drainage

Township roads will be evaluated in the Spring after winter thawing takes place.

Requests to the County:

- Berming
- Brush needs to be cut back from county roads
- Culvert replacement on county roads as needed.
- Level & Chip Seal Diagonal Road from Rt. 165 to Duck Creek Rd.
- Spot-pave Seacrist Road from S.R. 62 to Garfield Rd. (tree area)
- Pave Seacrist Road from S.R. 165 to Middletown Rd.
- Improve Middletown Rd. from S.R. 534 to S.R. 14
- Pave Pine Lake Rd. from Goshen Road to S.R. 45

Goshen Township 2019 Re-Organizational Meeting

January 14, 2019

pg. 5

2019-22 Building Rental

Gym rental at \$20.00 per hour with a two hour minimum and meeting room rental at \$75.00 for six (6) hours.

2019-23 Police Towing Contracts

The 2019 police towing contracts have been renewed with all the current towing companies with the same existing contract, except for increases for towing and storage charges.

All of the above motions were voted upon at one time. Mr. McCracken moved, seconded by Spencer, to approve the above. All voted YES.

The next regular meeting will be held on February 11, 2019 at 7:00PM.

McCracken moved, seconded by Stratton, to adjourn at 4:05pm.
All voted YES.

Robert McCracken, Chairman

Teresa Stratton, Vice Chair

Robert Spencer, Trustee

Thomas Knoedler, Fiscal Officer